**Client Information Checklist Version 1.3**

1. **Client Name:** Enter client name.
2. **Client Email Address:** Enter client email address.
3. **Client Phone Number:** Enter client phone number.
4. **Project Name:** Enter project name
5. **Project Location(s)**: Enter City/State of project locations
6. **GHG assertion to be validated/verified**: Estimated assertion in tCO2e/yr

**Validation/Verification Objectives**

[ ] *Validation*

AWT will provide an assessment of the likelihood that implementation of the the planned GHG project will result in the GHG emission reductions and/or removal enhancements as stated by the responsible party.

[ ] *Verification*

AWT will provide an assessment of the integrity of the asserted offsets to the agreed upon level of assurance.

**Level of Assurance**

[ ] *Verification*

This is a reasonable assurance engagement meaning that AWT will provide a reasonable, but not absolute, level of assurance that the GHG offset assertion is materially correct.

[ ]  *Validation*

AWT will provide an opinion on whether the GHG offset project meets eligibility requirements and will likely result in the asserted GHG offsets.

**Registry**

[ ] Climate Action Reserve (CAR)

[ ] Verified Carbon Standard (VCS)

[ ] ACR

[ ] Other: Enter name of registry

**Protocol**

CAR

[ ] Adipic Acid Production Version:Enter version #

[ ] Biochar Version:Enter version #

[ ] Grassland Version:Enter version #

[ ] Coal Mine Methane Version:Enter version #

[ ] Grassland Version:Enter version #

[ ] Livestock Version:Enter version #

[ ] Landfill Version: Enter version #

[ ] Low-Carbon Cement Version: Enter version #

[ ] Nitric Acid Production Version: Enter version #

[ ] Nitrogen Management Version: Enter version #

[ ] Organic Waste Composting Version: Enter version #

[ ] Organic Waste Digestion Version: Enter version #

[ ] Ozone Depleting Substances Version: Enter version #

[ ] Rice Cultivation Version: Enter version #

[ ] Soil Enrichment Version: Enter version #

ACR

[ ] Truck Stop Electrification Version: Enter version #

[ ] Advanced Refrigeration Systems Version: Enter version #

[ ] Certified Reclaimed HFC Refrigerants, Propellants, and Fire Suppresants Version:Enter version #

[ ] Destruction of Ozone Depleting Substances and High-GWP Foam Version:Enter version #

[ ] Destruction of Ozone Depleting Substances from International Sources Version:Enter version #

[ ] Transition to Advanced Formulation Blowing Agents in Foam Manufacturing and Use Version:Enter version #

[ ] Avoided Conversion of Grassland and Shrublands to Crop Production Version:Enter version #

[ ] Restoration of California Deltaic and Coastal Wetlands Version:Enter version #

[ ] Restoration of Pocosin Wetlands Version:Enter version #

[ ] Capturing and Destroying Methane from Coal and Trona Mines in North America Version:Enter version #

[ ] Landfill Gas Destruction and Beneficial Use Projects Version:Enter version #

[ ] Plugging Orphaned Oil and Gas Wells in the U.S. and Canada Version:Enter version #

VCS or Other

List Protocol:Enter protocol name.Version:Enter version #

List Protocol: Enter protocol name.Version:Enter version #

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List Protocol: Enter protocol name.Version:Enter version #

**Materiality**

CAR

[ ] 5% for projects asserting less than 25,000 tCO2e per year

[ ] 3% for projects asserting between 25,000 tCO2e and 100,000 tCO2e per year

[ ] 1% for project asserting greater than 100,000 tCO2e per year

ACR

[ ] 5%

VCS

[ ] 5% for projects asserting less than or equal to 300,000 tCO2e per year

[ ] 1% for projects asserting greater than 300,000 tCO2e per year

Other

[ ] List materiality threshhold:Click or tap here to enter text.

**Validation/Verification Scope**

Baseline Scenario

Enter description of baseline scenario.

Project Boundaries

Enter physical project boundaries. Ex. Extents of landfill, flare, engine/gen set

Project Description: Physical Infrastructure, Activities, Technologies, and Processes

Enter list of physical infrastructure, and brief description of activities, technologies, and processes

List GHG sources, sinks and/or reservoirs

Sources: List sources.

Sinks: None

Reservoirs: None

Types of GHGs

[ ] CO2 (Carbon Dioxide)

[ ] CH4 (Methane)

[ ] N2O (Nitrous Oxide)

[ ] HFCs, PFCs, SF6 (Fluorinated Gases)

[ ] Other: Enter GHG.

Reporting Period (Verification Only)

Start:Click or tap to enter a date.

End:Click or tap to enter a date.

Was the previous reporting period a zero credit reporting period? [ ] Yes [ ] No

If Yes, was it reported to the registry? [ ] Yes [ ] No

Were there any material changes related to the assertion (ownership, operation, boundaries, baseline, number of credits, etc.) when compared to the validation or previous reporting period? [ ] Yes [ ] No

If Yes, please describe the changes. Enter description of material changes.

**Material Secondary Effects**

Was there leakage or changes in GHG emissions up- and down-stream of the project: Enter response.

**Relevant Reports to send to AWT**

[ ] Validation Report

[ ] Previous Verification Report

[ ] Project Description Document

[ ] Project Plan Document

[ ] Monitoring Plan

[ ] Monitoring Report

[ ] Listing Form

[ ] Other:Enter name of document

**Calculations**

Please describe the types of files and technology used in your presentation of the calculations for emission reduction assertions.

Aggregation of Data

[ ] Microsoft Excel

[ ] Python script

[ ] R data

[ ] Other: Enter Other Program/Method.

Emission Reduction Calculation

[ ] Registry created calculator

[ ] Microsoft Excel

[ ] Python script

[ ] R data

[ ] Other: Enter Other Program/Method.

**Site Audit Date Preference**

Enter preferred date for site audit: Click or tap to enter a date.

**For Internal Use**

AWT Staff Member Assisting with Form Completion: Enter staff name.

Date: Click or tap to enter a date.