**Client Information Checklist Version 1.3**

1. **Client Name:** Enter client name.
2. **Client Email Address:** Enter client email address.
3. **Client Phone Number:** Enter client phone number.
4. **Project Name:** Enter project name
5. **Project Location(s)**: Enter City/State of project locations
6. **GHG assertion to be validated/verified**: Estimated assertion in tCO2e/yr

**Validation/Verification Objectives**

*Validation*

AWT will provide an assessment of the likelihood that implementation of the the planned GHG project will result in the GHG emission reductions and/or removal enhancements as stated by the responsible party.

*Verification*

AWT will provide an assessment of the integrity of the asserted offsets to the agreed upon level of assurance.

**Level of Assurance**

*Verification*

This is a reasonable assurance engagement meaning that AWT will provide a reasonable, but not absolute, level of assurance that the GHG offset assertion is materially correct.

*Validation*

AWT will provide an opinion on whether the GHG offset project meets eligibility requirements and will likely result in the asserted GHG offsets.

**Registry**

Climate Action Reserve (CAR)

Verified Carbon Standard (VCS)

ACR

Other: Enter name of registry

**Protocol**

CAR

Adipic Acid Production Version:Enter version #

Biochar Version:Enter version #

Grassland Version:Enter version #

Coal Mine Methane Version:Enter version #

Grassland Version:Enter version #

Livestock Version:Enter version #

Landfill Version: Enter version #

Low-Carbon Cement Version: Enter version #

Nitric Acid Production Version: Enter version #

Nitrogen Management Version: Enter version #

Organic Waste Composting Version: Enter version #

Organic Waste Digestion Version: Enter version #

Ozone Depleting Substances Version: Enter version #

Rice Cultivation Version: Enter version #

Soil Enrichment Version: Enter version #

ACR

Truck Stop Electrification Version: Enter version #

Advanced Refrigeration Systems Version: Enter version #

Certified Reclaimed HFC Refrigerants, Propellants, and Fire Suppresants Version:Enter version #

Destruction of Ozone Depleting Substances and High-GWP Foam Version:Enter version #

Destruction of Ozone Depleting Substances from International Sources Version:Enter version #

Transition to Advanced Formulation Blowing Agents in Foam Manufacturing and Use Version:Enter version #

Avoided Conversion of Grassland and Shrublands to Crop Production Version:Enter version #

Restoration of California Deltaic and Coastal Wetlands Version:Enter version #

Restoration of Pocosin Wetlands Version:Enter version #

Capturing and Destroying Methane from Coal and Trona Mines in North America Version:Enter version #

Landfill Gas Destruction and Beneficial Use Projects Version:Enter version #

Plugging Orphaned Oil and Gas Wells in the U.S. and Canada Version:Enter version #

VCS or Other

List Protocol:Enter protocol name.Version:Enter version #

List Protocol: Enter protocol name.Version:Enter version #

List Protocol: Enter protocol name.Version:Enter version #

List Protocol: Enter protocol name.Version:Enter version #

**Materiality**

CAR

5% for projects asserting less than 25,000 tCO2e per year

3% for projects asserting between 25,000 tCO2e and 100,000 tCO2e per year

1% for project asserting greater than 100,000 tCO2e per year

ACR

5%

VCS

5% for projects asserting less than or equal to 300,000 tCO2e per year

1% for projects asserting greater than 300,000 tCO2e per year

Other

List materiality threshhold:Click or tap here to enter text.

**Validation/Verification Scope**

Baseline Scenario

Enter description of baseline scenario.

Project Boundaries

Enter physical project boundaries. Ex. Extents of landfill, flare, engine/gen set

Project Description: Physical Infrastructure, Activities, Technologies, and Processes

Enter list of physical infrastructure, and brief description of activities, technologies, and processes

List GHG sources, sinks and/or reservoirs

Sources: List sources.

Sinks: None

Reservoirs: None

Types of GHGs

CO2 (Carbon Dioxide)

CH4 (Methane)

N2O (Nitrous Oxide)

HFCs, PFCs, SF6 (Fluorinated Gases)

Other: Enter GHG.

Reporting Period (Verification Only)

Start:Click or tap to enter a date.

End:Click or tap to enter a date.

Was the previous reporting period a zero credit reporting period? Yes No

If Yes, was it reported to the registry? Yes No

Were there any material changes related to the assertion (ownership, operation, boundaries, baseline, number of credits, etc.) when compared to the validation or previous reporting period? Yes No

If Yes, please describe the changes. Enter description of material changes.

**Material Secondary Effects**

Was there leakage or changes in GHG emissions up- and down-stream of the project: Enter response.

**Relevant Reports to send to AWT**

Validation Report

Previous Verification Report

Project Description Document

Project Plan Document

Monitoring Plan

Monitoring Report

Listing Form

Other:Enter name of document

**Calculations**

Please describe the types of files and technology used in your presentation of the calculations for emission reduction assertions.

Aggregation of Data

Microsoft Excel

Python script

R data

Other: Enter Other Program/Method.

Emission Reduction Calculation

Registry created calculator

Microsoft Excel

Python script

R data

Other: Enter Other Program/Method.

**Site Audit Date Preference**

Enter preferred date for site audit: Click or tap to enter a date.

**For Internal Use**

AWT Staff Member Assisting with Form Completion: Enter staff name.

Date: Click or tap to enter a date.